



**INTER-OFFICE COMMUNICATION  
PALM BEACH COUNTY  
PLANNING, ZONING & BUILDING**

**TO:** Interested Parties  
DRO Agents

**FROM:** Jon MacGillis, ASLA  
Zoning Director

**DATE:** January 26, 2010

**RE:** Development Order Amendment (DOA) and Expedited Application Consideration (EAC) Fees

This memo is to clarify how the Zoning Division enforces application fees for Development Order Amendments (DOA) and Expedited Application Consideration (EAC).

Process	Flat Fee	Additional Fee
<b>DOA</b>		
-Pre-application meeting -Sufficiency Review -DRO comments and review of all previous conditions - Property notices -Staff report -Clean up previous conditions [1], consolidation of previous and new conditions [1] - Resolutions	\$4112.96	\$20 per acre Based on affected area. Affected area is pursuant to Art. 1 and 2 of the ULDC.
<b>EAC</b>		
-Pre-application meeting -Determination of EAC request by Zoning or Land Development Directors [2] -Sufficiency Review -DRO comments and review of all previous conditions [3] - Property notices -Staff report -Clean up previous conditions, consolidation of previous and new conditions - Resolutions	\$800	\$400 per condition (requested by applicant)
Notes:		
1	Review of conditions is included under the flat fee, and no additional charge for modification of conditions.	
2	Determine whether it meets EAC criteria. Preliminary review of request for modification of conditions.	
3	Applicant is required to pay additional fees if DRO Agencies determine that the requested condition(s) may result in the modification of other previous conditions. The additional conditions and fees will be considered as Certification Issue and applicant must pay for additional conditions prior to certification of the application.	